



# Account of Travelling, Subsistence and Meeting Expenses

Engine CC	Rate per mile
0-999	46.9p
1000-1199	52.2p
1200+	65.0p
Meeting Fee is £113 per 24-hour period for attendance at a meeting after 1 hour.	

**NAME:**

**CAR REGISTRATION:**

**CLAIM FOR MEETING**

**CAR ENGINE C.C.:**

**TYPE OF USER:** Casual

**MILEAGE RATE:**

Date	Full Particulars of Journey/Meeting	Miles Travelled	Mileage Cost	Subsistence	Fares	Meeting Fee	Sundries	TOTAL
<b>Total</b>								

Claims should be submitted on a monthly basis. If there is insufficient room on the face of the form to provide the detail of each expense, a breakdown should be provided.

*I declare that the expenses claimed have been actually and necessarily disbursed by me on behalf of the Committee and that the allowances claimed are in strict accordance with the scales approved.*

Signature of Claimant: \_\_\_\_\_ Date: \_\_\_\_\_ Certified by: \_\_\_\_\_ Date: \_\_\_\_\_