

# Reviews and Complaints Form

## Member Details

Name:

Address:

Date of Birth:

National Insurance Number:

Employer:

NILGOSC Reference Number (if known):

Telephone Number:

If you wish for someone else to request a review of a decision or make a complaint on your behalf, you may appoint an 'alternative applicant'. If you wish to appoint an alternative applicant, please complete the details below and sign and date the form. The alternative applicant may then deal with all further sections of this form.

Alternative Applicant Name:

Alternative Applicant Address:

Relationship to you:

Member Signature:

Date:

**This is:**

- A)  a request for a review of a decision made about a benefit from the scheme
- B)  a complaint about the service I have received

**I am:**

- |  |  |
|--|--|
| <input type="checkbox"/> a scheme member   | <input type="checkbox"/> a person entitled to a pension credit – that is, a person who is entitled to a portion of an ex-spouses benefit from the scheme as a condition of divorce proceedings |
| <input type="checkbox"/> a widow, widower, surviving civil partner or nominated cohabiting partner of a deceased member;                           | <input type="checkbox"/> a pension credit member – that is, a person who is receiving a portion of an ex-spouses benefit from the scheme as a condition of divorce proceedings                 |
| <input type="checkbox"/> a dependant of a deceased member or any other person who may be entitled to a benefit in respect of a deceased member     | <input type="checkbox"/> a person who has ceased to be a member within the last six months   |
| <input type="checkbox"/> a prospective member – that is, someone who is eligible for membership but who is not actively contributing to the Scheme |  |

Please give details of your request for review or complaint below. You may continue on a separate sheet if necessary. Please attach any relevant supporting evidence to this form where applicable.

Member / Alternative Applicant Signature:

Date:

Please return this form to:  
The Secretary  
Northern Ireland Local Government Officers' Superannuation Committee  
Templeton House,  
411 Holywood Road,  
Belfast BT4 2LP

